

# Sts. John and Paul

## Drop off and Pick Up Guidelines

### 2022-2023

**General Guidelines:** The safety of the community is a priority. As always, we ask for your patience and kindness when driving on the property. For safety and crowd control concerns due to our increased enrollment, parents will not be permitted in the school for drop off or pick up.

- For kiss and drop, have the child's backpack with them. If you need to open a trunk or get out – park your car and walk them to the doors.
- The Lower Parking lot will be open for parking. The Upper Parking lot is reserved for the staff and for Church use. You are required to use actual parking spaces. Do not block other cars or drive-through areas. If no spaces are available, please park off the premises.

#### **Drop Off:**

PreK without siblings in the upper grades enter using the Church/School doors. Drop off is at 8:30 am. The teachers will reach out with specific instructions regarding the first week of school.

*PreK students with siblings, will drop off at the SJP Main School (triple green) doors from 8:05 to 8:20 am beginning September 9, 2022*

Kindergarten to Grade 8 enters the building at the SJP Main School (triple green) doors from 8:05 to 8:20 am. They proceed to their classrooms to check in. Students unpack and prepare to go to the gym for morning prayers and assembly.

#### **Pick Up:**

- PreK without siblings, pick up will be at the Church/School doors at 2:30pm.
- PreK with siblings in Kindergarten to Grade 3, pick up at Main School (triple green) doors at 3:00pm.

*Note: Any siblings in Grades 4 to 8 will be at their respective pick up doors. PreK with no siblings in Kindergarten to Grade 3, but siblings in Grades 4 to 8, pick at Church/School doors.*

Kindergarten to Grade 3 will be in the gym; cars will drive up to the triple green main doors for pick up. Should you choose to park for pick up, your child/ren will be released from the side door of the gym.

Grade 4 will dismiss at the Science Lab doors (opposite the fire house) at 3:00pm.

Middle School: Grades 5 to 8 exit the Middle School doors - near the playground. Students with permission to self dismiss will exit when doors are open. Remaining students will wait for their pickup at those doors.

#### **FIRST WEEK:**

If you wish to drop off school supplies before the first day of school, bring them to the triple green main doors on Tuesday, September 6 marked with your child's name and class.

*Drop Off - Pick Up  
Sts. John & Paul School  
2022-2023  
Larchmont, NY*

