



Sts. John and Paul School
280 Weaver Street
Larchmont, NY 10538
914 834 6332

Checklist for New School Families: (PreK Families)

(“Forms” tab at sjpschool.org)

To Do List For New Families by the 1st of August:

- FACTs Tuition Management Co. instructions for enrolling “Admissions” tab (Tuition Schedule is on the website)
- Medical and Dental forms
- Provide Copies; Sacrament Certificates – Birth Certificate, Baptism* (*if applicable*)
- Emergency/IRIS (*Immediate Response Information System*) Form
- Blue Book Directory Form
- Ethnicity/Race Information
- Personality Description Form

Forms due by the first day of school “School Forms and Parents” tab

(Some may not be up until after the first week of school)

- Media Authorization Form
- Handbook Acknowledgement Form – Signature Page Handbook will be updated by the end of July

Optional forms

- Aftercare Program Form and Fee -
- Milk Order Form

Information to review under “Parents” tab

- Uniform ordering information and description - Only GYM uniform for PK-4
- Dismissal Procedure with Parking Lot Description “Parents” tab – special instructions for PreK program.